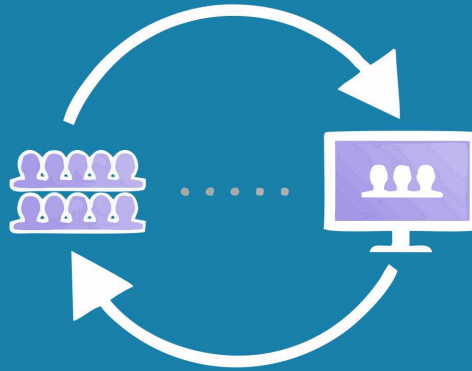


# New India, New Vision IEPF Claim Refund Process IS NOW TOTALLY DIGITAL



# INVESTORS & DEPOSITORS CLAIM YOUR REFUND ONLINE TODAY !!!

Investors / Depositors whose shares, unpaid dividends, matured deposits or debentures etc. have been transferred to Investor Education and Protection Fund under companies Act, 1956/ 2013 can claim refund

Read the instruction kit carefully before filling the form

Keep your PAN details, valid email id, active mobile no., Demat account details (for shares) and Bank A/c details with IFSC Code ready before filling form

## FOR INVESTORS : How to Claim ?

- FIRST STEP** Register yourself on IEPF website:  
[www.iepf.gov.in](http://www.iepf.gov.in)
- SECOND STEP** Fill the new web form IEPF-5 ONLINE
- THIRD STEP** Attach scanned copy of requisite documents with form
- FOURTH STEP** Take print out of auto generated advance receipt and indemnity bond (IEPF website → Forms → Web Forms IEPF-5 → MCA Services)
- FIFTH STEP** Send all original documents to the company
- SIXTH STEP** Company to e-verify the claim in 30 days
- SEVENTH STEP** On the basis of verification report, refund of shares and amount by IEPF Authority

Claimants are advised to file e-form IEPF-5 only once all documents are available  
Delay in submission of documents may make the e-form liable for rejection

## FOR COMPANIES : How to Process ?

- FIRST STEP** File Details of nodal officer in new e-form IEPF-2 (IEPF website → Forms → Register for filling web form)
- SECOND STEP** e-verify the form IEPF 5 within 30 days of filing of the form

Company to retain all original documents

Companies may note that delay in verifying the claim will attract payment of additional fee



### NO FEE

There is no fee charged for filing of the IEPF 5 form



### RE-SUBMISSION

One re-submission option provided to rectify discrepancies

Filing of online IEPF-5 Form is simple, easy, online process and does not cost any fee. Don't get misled by any agents or middlemen

**Toll Free Number:**  
**1800-114-667**

Email: [iepf@mca.gov.in](mailto:iepf@mca.gov.in)

Further details log on to [www.iepf.gov.in](http://www.iepf.gov.in)



Government of India  
Ministry of Corporate Affairs  
Investor Education and  
Protection Fund Authority